

Boothbay Region YMCA FitKidz Enrollment Checklist

- ___ Normal hours of operation are 2:30-5:00 on Monday, Tuesday, Thursday, Friday, and 1:30-5:00 on Wednesday.
- ___ Hours on in-service days and school vacation days are 7:30-5:00. Registration for in-service and vacation days must be done in advance and are charged an additional fee.
- ___ The program closes promptly at 5:00. A late fee of \$15 will be charged for a child who remains at FitKidz beyond 5:00.
- ___ FitKidz follows the Boothbay Elementary School calendar. If a full day does not run due to low enrollment, after school care may not be available on that day, either. Check with staff to confirm.
- ___ All registration forms must be submitted before your child begins our program (Registration Form, Immunization Records, USDA Worksheet, Enrollment Checklist).
- ___ Weekly fees are due the Friday before the next week of care, via automatic withdrawal through the business office.
- ___ Two weeks written notice is required if you terminate care. If you withdraw without notice, the full two week payment will be due.
- ___ Tuition will remain due on closed days (holidays, inclement weather) as it states in the registration form.
- ___ If the Boothbay schools are closed for inclement weather and FitKidz is open, we will open at our normal time, 2:30 PM.
- ___ The normal weekly fee will remain due for any voluntary absences or absences due to illness.
- ___ If there is repeated unacceptable behavior, parents will be asked to meet with the director to discuss under what circumstances, if any, the child will be allowed to remain enrolled at FitKidz. Tuition will remain due during any period of suspension.
- ___ If your child did not attend school due to illness, he or she may not attend FitKidz that day. A child not well enough to participate in all of our daily activities, including swimming, field trips and outdoor play, should not attend, whether or not the illness is readily diagnosable.
- ___ We reserve the right to terminate child care services at any time. Children may be unenrolled if a behavior or condition exists which threatens the health and safety of children or teachers in the program, or for non-payment of tuition or assessed fees.